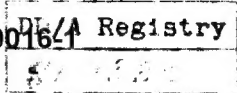


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24 JUN 1981

MEMORANDUM FOR: Deputy Director for Administration

FROM: 
Director of Personnel

SUBJECT: Invitation to address the 1981 Summer
Graduate Fellows

1. We would be honored to have you address the 1981 Graduate Fellows this summer. We have scheduled your presentation on the Directorate of Administration for Wednesday, 22 July, at 0930 hours in Headquarters room 1A-07. The Director of Data Processing is scheduled to follow your briefing at 1045 hours.

2. Approximately forty-one Graduate Fellows will serve with the Agency this year. A listing of participants and a background statement on the Program are attached for your information.



Attachment:
As Stated

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Graduate Studies Program

The Graduate Studies Program began as the Summer Intern Program with four participants in 1966 and focused on Chinese area and language studies for the Intelligence Directorate. The Program has gradually expanded to include students of other geographical areas and academic disciplines such as political science, international affairs, economics, engineering, geography and cartography, law, and psychology. A majority of those selected have completed one or more years of graduate study. All participants must be committed to attend graduate school the fall following completion of the internship.

Over the years, the Graduate Studies Program has proved mutually beneficial from both a short and long-range point of view. Graduate Fellows have an opportunity to participate in the substantive work of the Agency and to become acquainted with professional foreign intelligence analysts. The results of the research projects are most often of high quality. Some are published and disseminated throughout the intelligence community. At the same time, the Agency is able to assess the analytical ability and potential of the Graduate Fellows for permanent positions. Approximately twenty-five percent of the participants return to staff employment upon completion of their studies.

During the summer Graduate Fellows have weekly briefing sessions with senior Agency officials who acquaint them in detail with the work of the Agency. Since Graduate Fellows have special clearances, briefing officials are candid in describing the activities, duties and responsibilities of their components. This same frankness prevails in their responses to questions from the Graduate Fellows that follow each presentation. Overall reaction to the briefings and assignments has been consistently high.

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1981 Graduate Fellows

Guest Speaker Schedule

Thursday, 25 June:

Room 1A-07 Headquarters

0845 - 0930

Introductions
(Coffee, tea and
doughnuts will be
available)

0930 - 1000

Welcome

Director of Personnel

STAT

1000 - 1130

Organization and Functions
of CIA

Office of Public Affairs

STAT

Thursday, 2 July:

Room 1A-07 Headquarters

0930 - 1200

Office of Central Reference
Mr. Clarus W. Rice
Director of Central Reference

Thursday, 9 July:

Room GA-13 Headquarters

0930 - 1030

Directorate of Science and Technology
Mr. Leslie C. Dirks
Deputy Director of Science and Technology

1045 - 1145

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Wednesday, 15 July:

Room 1A-07 Headquarters
0930 - 1030

Directorate of Operations

[REDACTED]
Deputy Director for Operations

STAT

1045 - 1145

Career Training Program

[REDACTED]
Deputy Chief, Career Training Staff

STAT

Wednesday, 22 July:

Room 1A-07 Headquarters
0930 - 1030

Directorate of Administration

[REDACTED]
Deputy Director for Administration

STAT

1045 - 1145

Office of Data Processing

Mr. Bruce T. Johnson
Director of Data Processing

Tuesday, 28 July:

Room 1A-07 Headquarters
1330 - 1430

Office of Current Operations

Mr. Richard J. Kerr
Director of Current Operations

1445 - 1545

Office of Scientific and Weapons Research

Mr. E. Wayne Boring
Director of Scientific and Weapons Research

Wednesday, 5 August:

Room 1A-07 Headquarters
0930 - 1030

Office of Political Analysis

Miss Helene L. Boatner
Director of Political Analysis

1045 - 1145

Office of Economic Research

Dr. Maurice Ernst
Director of Economic Research

Thursday, 13 August:

Room 1A-07 Headquarters
0930 - 1030

National Intelligence Council

[REDACTED]

Associate Chairman, National
Intelligence Council

STAT

1045 - 1145

Intelligence Community Staff

[REDACTED]

Director, Intelligence Community Staff

STAT

Thursday, 20 August:

Room 1A-07 Headquarters
0930 - 1030

Director of Central Intelligence

1030 - 1100

Program Conclusion

[REDACTED]

Director of Personnel

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